

HRE Gazette of India

असाधारण

EXTRAORDINARY

भाग II-खण्ड 3-3प-खण्ड (i)

PART II—Section 3—Sub-section (i)

प्राधिकार से प्रकाशित

PUBLISHED BY AUTHORITY

ਜਂ. 659]

नई दिल्ली, मंगलवार, अवतूबर 27, 2015/कार्तिक 5, 1937

No. 659]

NEW DELHI, TUESDAY, OCTOBER 27, 2015/KARTIKA 5, 1937

मौलाना आज़ाद षिक्षा प्रतिष्ठान

अधिसूचना

नई दिल्ली, 22 सितम्बर, 2015

सा.का.नि. 809(अ).—केन्द्र सरकार, दिनांक 31.03.2011 की अधिसूचना के अधिक्रमण में, और मौलाना आज़ाद शिक्षा प्रतिष्ठान के नियमों एवं विनियमों के नियम संख्या 'x' तथा मौलाना आज़ाद शिक्षा प्रतिष्ठान के समझौता ज्ञापन के पैरा संठ 3 के तहत प्रदत्त शक्तियों का प्रयोग करते हुए मौलाना आज़ाद शिक्षा प्रतिष्ठान में विभिन्न पदों पर भर्ती की पद्धति के लिए निम्नलिखित नियम एवं विनियम बनाती है, अर्थात :—

6	एसासिएट	13	30,000 / - रु० + 15,000 / - रु० (एचआरए)+ 4000 / - रु० (टीए)+ 1500 / - रु० (चिकित्सा वीमा) + 3000 / - रु० (ईपीएफ अंशदान)+ 3000 / - रु० (दावा प्रस्तुत करने पर संतान शिक्षा भत्ता)	25—40 वर्ष	5 वर्ष	संविदागत	1–3 वर्षों के संगत अनुभव के साथ स्नातक		1. संयुक्त सचिव एमएईएफ - अध्यक्ष 2. सचिव एमएईएफ 3. निदेशक / उप सचिव, अल्पसंख्यक कार्य मंत्रालय
---	---------	----	--	---------------	--------	----------	--	--	--

* वार्षिक वेतनवृद्धि—सभी संविदागत कर्मचारियों को कार्य निष्पादन मूल्याँकन के आधार पर वेतन के 5% की दर पर वार्षिक वेतनवृद्धि का भुगतान किया जाएगा। * सभी कर्मचारियों को पाँच वर्षों की संतोषजनक सेवा पूरी करने पर उपदान (ग्रेच्यूटी) का भुगतान किया जाएगा।

> [फा.सं.2—28 / 2015—एमएईएफ] अनुराग बाजपेई, संयुक्त सचिव (प्रभारी)

MAULANA AZAD EDUCATION FOUNDATION

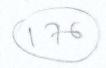
NOTIFICATION

New Delhi, the 22nd September, 2015

G.S.R. 809(E).— In supersession of the Notification dated 31.03.2011; and in exercise of the powers conferred under Rule 'x' of the Rules and Regulations of the Maulana Azad Education Foundation and Para 3 of the Memorandum of Association of Maulana Azad Education Foundation (MAEF), the Central Government hereby makes the following Rules and Regulations, the method of recruitment to various posts in the MAEF, namely:-

- 1. Short title and commencement (1) These rules may be called the Maulana Azad Education Foundation (Group 'A, B, C AND D' Non-Gazetted, Non-Ministerial Posts) Recruitment Rules, and
- (2) They shall come into force w.e.f. 22.09.2015 or the date of their publication in the Official Gazette whichever is earlier.
- 2. Number of posts, classification and Pay Band and Grade Pay The number of said posts, name of the post, their classification and the scale of pay attached thereto shall be as specified in columns (2) to (4) of the Scheduled annexed to these rules.
- 3. Method of recruitment, age-limit and other qualifications The method of recruitment to the post, age-limit, qualifications and other matters relating thereto shall be as specified in columns (5) to (10) of the said Schedule.

Initial Constitution – (1) The personnel holding the posts on regular basis before the commencement of these rules, shall be deemed to have been appointed in accordance with the provisions of these rules.



- (2) The regular continuous service of personnel mentioned the sub-rule (1) prior to the posts at the initial constitution shall count for the purpose of probation period qualifying service for promotion, confirmation and pension in the service.
- 4. Disqualification No person –
- (a) who, has entered into or contracted a marriage with a person having a spouse living; or
- (b) who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said posts:

Provided that the Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

- 5. Power to relax Where the Governing Body is of opinion that it is necessary or expedient so to do, it may, by order, for reasons to be recorded in writing, and in consultation with the approval of the Central Government relax any of the provisions of these rules with respect to any class or category of persons.
- 6. Saving Nothing in these rules shall effect reservation, relaxation of age-limits and other concessions required to be provided for the special categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

SCHEDULE RECRUITMENT RULES FOR DEPUTATION POSTS/ TERMS AND CONDITIONS FOR CONTRACTUAL POSTS IN MAULANA AZAD EDUCATION FOUNDATION

S. No	Name of the Post	No. of Posts	Pay	Age Limit	Tenur e	Method of Recruitmen t	Educational & Other Qualifications for Contractual appointment	Qualifications in case of recruitment by Deputation	Selection Committee
1	2	3	4	5	6	7	8	9	10
1.	Secretary & Chief Executive Officer	01	For Contractual Officer: Rs.1,30,000/- + Rs. 40,000/- (HRA) +	45-60 years	5 years	Contractual or by Deputation	with preference to MBA with at least	Officers of All India and other Central Services or from established academic sectors fulfilling the following conditions:-	Secretary(MA) Chairman. Joint Secretary, MAEF. Nomines of



(Medical Insurance)+ 12000/- Contribution 3000/- (C Education Allowance submission claim) Gratuity completion years tenure. For Office Deputation: PB-4 Rs.37400 - 6 + G.P. Rs. 1 + Rs. 4 (HRA) and other allowaless	on of of on of 5	social and responsible organization of which with at least 3 years in a leadership role. (ii) Preferably, experience in managing large-scale program implementation.	Grade level post on regular basis in the pay scale of Rs. 37400-67000 with grade pay of Rs. 10,000/ (ii) With 5 years regular service in	Vice-Chancellor of AMU. 4. Nominee of Vice-Chancellor of JMI.
Guidelines.		Desirable: As given in the adjoining column.	Desirable: (a) Experience of working the Social Sector Schemes. (b) Experience of working in Operation of Educational Schemes. (c) Sufficient knowledge of educational system.	



2.	Chief Financial Officer	01	For Contractual Officer: Rs.1,20,000/- + Rs. 35,000/- (HRA) + Rs. 2500/- (Medical Insurance)+ Rs. 12000/- (EPF Contribution)+ Rs. 3000/- (Children Education Allowance on submission of claim) For Officer on Deputation: PB-4 - Rs. 37400 - 67000/- + G.P. Rs. 8700/- + Rs. 35000/- (HRA) and any other allowance as per DOP&T Guidelines.	45-55 years	5 years	Contractual or by Deputation	(i) Post Ciraduate in Finance/Commerce or C.A. with 15 years of experience. (ii) Experience in managing Finances of a mid-sized organisation. (iii) Experience in investment management. (iv) Should be conversant with regulatory compliances.	Officers of the Central Civil Service from Audit or Accounts Service holding the post of Junior Administrative Grade in the pay scale of Rs.37400-67000 with grade pay of Rs. 8700/- or working as Junior Administrative Grade Officer for 5 years in the Pay-Band of Rs. 15600-39100/- with Grade Pay Rs. 7600/	Secretary(MA - Chairman. Joint Secretary, MAEF. Nominee of Vice-Chancellor of AMU. Nominee of Vice-Chancellor of JMI.
3.	Chief Knowledge Officer	01	For Contractual Officer: Rs.1,20,000/- + Rs. 35,000/- (HRA) + Rs. 2500/- (Medical Insurance)+ Rs. 12000/- (EPF	45-55 years	5 years	Contractual	(i) Post-graduate with at least 15 years work experience in non-profit/social entrepreneurship organization of which with at least	N.A.	1. ecretary(MA) - Chairman. 2. Joint Secretary, MAEF. 3. Nominee of Vice-Chancellor



			Contribution)+ Rs. 3000/- (Children Education Allowance on submission of claim)				3 years in a leadership role. (ii) Familiarity with MAEF activities and schemes. (iii) Strong network in target communities. (iv) Comfort with social media. (v) Willingness to travel.		of AMU. 4. Nominee of Vice-Chancellor of JMI.
4.	Manager	05	Rs.65000/- + Rs.25,000/- (HRA) + Rs.8000/- (TA) + Rs. 1500/- (Medical Insurance)+ Rs.6500/(EPF) + Rs. 3000/- (Children Education Allowance on submission of claim).	35-50 years	5 years	Contractual or by Deputation	Post -graduate with at least 7 years of experience in Relevant Field with at least 3 years in a managerial capacity.	Central Government Officers working as Under Secretary in the Pay-Band of Rs. 15600-39100/-with Grade Pay Rs. 6600/- or a Section Officer with 6 years of regular service as Section Officer. Desirable: Persons with experience in Audit/Accounts/ Finance.	1. Joint Secretary, MAEF - Chairman 2. Secretary, MAEF. 3.Director/Deput y Secretary, MoMA
5.	Assistant Manager	15	Rs.55,000/- + Rs.20,000/- (HRA) + Rs.6000/- (TA) + Rs. 1500/- (Medical Insurance)+ Rs.	30-45 years	5 years	Contractual or by Deputation	Post-graduate (preferred) with at least 5 years of <i>Relevant</i> experience.	An Officer working at the level of Section Officer and drawing a grade pay of Rs. 5400/ OR	1. Joint Secretary, MAEF - Chairman 2. Secretary, MAEF.



			5500/- (EPF) + Rs. 3000/- (Children Education Allowance on submission of claim).					Section Officer with two years of regular service as Section Officer in Grade Pay of Rs. 4800/	3.Director/Deput y Secretary. MoMA
6. A	essociate	13	Rs.30,000/- + Rs.15,000/- (HRA) + Rs.4000/- (TA) + Rs. 1500/- (Medical Insurance)+ Rs. 3000/- (EPF) + Rs. 3000/- (Children Education Allowance on submission of claim).	25-40 years	5 years	Contractual	Graduate with 1-3 years relevant experience.		1. Joint Secretary, MAEF - Chairman 2. Secretary, MAEF. 3. Director/Deput y Secretary, MoMA

^{*}Annual Increment- An annual increment based on the Performance Appraisal at the rate of 5% of the pay will be given to all the Contractual Employees.

[F. No.2-28/2015-MAEF]

ANURAG BAJPAI, Joint Secy. (I/C)

^{**} Gratuity will be paid on completion of five years of satisfactory service to all the employees